

Old Parish Council

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MINUTES

Minutes of the meeting of Old Parish Council held on **Wednesday 10th July 2024.**

Present:

Cllr Colin Smart (Chair)
Cllr Rosemary Bury

Cllr Ed Green
Cllr David Gwinn

Cllr Lynn Pilley

Meeting Commenced: 19:30

Year Month Item	The following business was transacted:
2024 07 01	To receive and approve apologies for absence. <i>RESOLVED: Cllr A Hocking, Cllr M Hocking and Cllr Moodie sent their apologies.</i>
2024 07 02	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. <i>RESOLVED: There were no declarations of disclosable pecuniary interest.</i>
2024 07 03	That the minutes of the meeting held on the 12th June 2024 be approved by Council and signed by Chairman as a true and correct record. <i>RESOLVED: Council approved the Minutes and the Chair signed them.</i>
2024 07 04	Public participation session. Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting. <i>RESOLVED: No public participation.</i>
2024 07 05	To receive the Clerk's report. <i>RESOLVED: The Clerk presented a report which highlighted the action points which were outstanding from the previous meeting. The Clerk advised that she would add outstanding items from previous meetings to create an ongoing document keeping track of action points.</i>
2024 07 06	Finance: To receive financial and budget report as of 1st July 2024. <i>RESOLVED: Council were presented with the financial and budget report. The Clerk's Salary is the only item currently predicted to go over forecasted budget.</i> AP: To forecast the yearly total for the Clerk's Salary.
2024 07 07	To present and approve the bank reconciliation as of 1st July 2024. <i>RESOLVED: Council were presented with the bank reconciliation for June payments. Cllr Gwinn approved and signed.</i>

2024 07 08	<p>To approve payments:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">Clerk Salary (SO) - July 2024</td> <td style="text-align: right;">£345.28</td> </tr> <tr> <td>Clerk Home Working (SO) - July 2024</td> <td style="text-align: right;">£26</td> </tr> <tr> <td>Grass Cutting - T J Whittaker - Invoice 1739</td> <td style="text-align: right;">£320</td> </tr> <tr> <td>Clear Councils - Insurance -</td> <td style="text-align: right;">£574.93</td> </tr> </table> <p>Received after Agenda was published and Payments made under prior approval: Yu Energy (DD) (Invoice 01797372) £47.18 + £2.36 VAT £49.54 (DUE 8/7/24) Yu Energy (DD) (Invoice 01797370) £12.96 + £0.65 VAT £13.61 (DUE 8/7/24)</p> <p>To agree who will authorise the payments. RESOLVED: Council approved all payments. AP: To set up Grass Cutting and Clear Councils Insurance payments. (Clerk) AP: To authorise Grass Cutting and Clear Councils Insurance payments. (EG&RB)</p>	Clerk Salary (SO) - July 2024	£345.28	Clerk Home Working (SO) - July 2024	£26	Grass Cutting - T J Whittaker - Invoice 1739	£320	Clear Councils - Insurance -	£574.93
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2024 07 09	<p>To receive an update on the Cherry Hill lighting. (AH) Council were informed that an email from the subcommittee had been sent to EON, asking for EON to confirm specifications and to respond to queries regarding the lights. Council expressed their thanks to Peter Drabble for his assistance with the work. AP: To bring the item to September's Meeting. AP: To write to Peter Drabble to express thanks for his support. (CS)</p>								
2024 07 10	<p>To receive proposals on how to communicate with residents regarding the Green Hill Solar Farm. Council agreed that a flyer should be delivered to all residents including website links to information on the Green Hill Solar Farm and asking for residents to respond with their opinions. Council agreed that a new confidential email address would be created for residents responses, which would be purely for the Clerk to collate the information from residents. Cllr Gwinn and Cllr Pilley offered to deliver the flyers to the Village and Cllr Bury offered to deliver to Cherry Hill. AP: To produce a draft flyer and bring to Council for August's Meeting. (ALL)</p>								
2024 07 11	<p>To receive a proposal for the website to be fully discussed during the August meeting. (AH) Council received a proposal to set up a new website which included three quotes and a comparison between the three options. Councillors were asked to forward any questions regarding the proposal to Cllr A Hocking so that they can be addressed in August's Meeting. AP: To notify Cllr A Hocking of any questions. (ALL)</p>								
2024 07 12	<p>To approve a sign to be put up at the inner green on Cherry Hill for no garden waste. (RB) RESOLVED: Council were shown images of the green where grass and shrub cutting waste had been deposited. Council agreed for a sign to be created as follows: 'Before doing any gardening work on the green, please ask the Parish Council at oldparishcouncil@gmail.com' AP: To create a sign and display it on the inner green at Cherry Hill. (RB)</p>								
2024 07 13	<p>To agree a date for the next village 'tidy up'. Council agreed that the next village 'tidy up' would be on Sunday the 15th of September. The plan is to do a litter pick and work on any projects. AP: To produce a list of projects to work on to the August Meeting. (ALL)</p>								
2024 07 14	<p>To review and approve the following policies/procedures: (Clerk)</p> <ul style="list-style-type: none"> • Financial Regulations. <p>As the new model Financial Regulations has many alternations to the current one adopted by Council, the Clerk discussed with Councillors the best way to present the amendments. Council agreed for the Clerk's summary of amendments and recommendations to be forwarded to all Councillors to discuss at August's meeting. AP: To send Councillors summary of amendments and recommendations. (Clerk) AP: To review the documents to discuss at August's Meeting. (ALL)</p>								

	<p>Councillors' Report:</p> <ul style="list-style-type: none"> ● <i>Cllr Pilley reported that BT advised that the Village phone box cannot be adopted due to there not being four mobile phone providers within 100m of the box. BT have confirmed that they will be fixing the fault on the line and that they will arrange for the box to be refurbished. Council were also informed that the phone box is listed.</i>
	<p>Highways Report:</p> <ul style="list-style-type: none"> ● <i>Cllr Pilley reported that a lot of activity has been happening recently and there are now only a few items outstanding. There are still some issues which have been raised by a resident regarding the overhanging growth on some properties. With the permission of the residents this could be rectified as part of the Village Tidy Up.</i>
	<p>Correspondence:</p> <ul style="list-style-type: none"> ● Further communication from resident. - <i>Councillors confirmed that they had received the recent communication regarding times for the public participation sessions at Parish Council Meetings.</i> ● Communication praising the work completed by ROAR- <i>The Clerk advised that a communication had been received giving thanks and best wishes to the ROAR team for their work. AP: To send to the ROAR team. (Clerk)</i>

End of Meeting 20:24

Signed.....

Date.....